



Fullerton College

Planning and Budget Steering Committee Meeting Agenda November 5, 2025

Co-Chairs: Henry Hua (Vice President of Administrative Services) and Bridget Kominek (Faculty Senate President)

Members: Grant Linsell (Manager Representative), Flor Huerta (Manager Representative), Gilberto Valencia (Classified Professional Representative), Ryan Patterson (Classified Professional Representative), Brandon Floerke (Faculty Senate Acting Immediate Past President), Justin Park (Student Representative), Elijah Spessert (Alternate Student Representative)

Resource Members: Daniel Berumen (Director of the Office of Institutional Effectiveness), José Ramón Núñez (Vice President of Instruction), Sonia De La Torre (Vice President of Student Services), Mary Bogan (Program Review and Planning Committee Faculty Co-Chair), Anita Carlos (Manger, Campus Accounting)

Recorder: Melisa McLellan (Executive Assistant, VPAS Office)

HOUSEKEEPING

1. Call to Order
2. Approval of Agenda
3. Approval of notes from October 1, 2025 meeting
4. Public Comment
5. Co-chair Reports

OLD BUSINESS

1. Process for institutionalizing programs—Committee will consider [the current procedure for institutionalizing student support programs](#) (approved at the President's Advisory Council (PAC) in 2012 to see if we have recommendations for changes to propose to PAC (Discussion, 30 minutes)
2. Strategic Action Plans (SAP) resource request evaluation rubric—Committee will continue to [draft a rubric](#) to evaluate resource requests associated with Strategic Action Plans (SAPs) submitted in the Instructional Program Review Comprehensive Self-Studies (Discussion, 30 minutes)
 - a. Are the scoring areas appropriate? Should all scoring areas carry the same weight?
 - b. Should we expect to use different variations of the rubric for resource requests associated with SAPs coming from the instructional comprehensive self-studies (Fall 2025) and student support areas (Fall 2026)?
 - c. Are the scoring considerations appropriate?

NEW BUSINESS

1. Budget forum debrief—Committee will discuss the 10/9 budget forum and possible future agenda items related to questions or comments from the forum (Discussion, 10 minutes)
2. Integrated Planning Manual (IPM) revisions—Committee will review sections of the IPM referred by the Accreditation Steering Committee and suggest changes as needed (Action, 30 minutes)
 - a. Integrated planning model

1st and 3rd Wednesdays
2pm-4pm in 227/Cruz Reynoso Building

- b. FC campus-wide planning process
- c. College goals, objectives, and strategic action plans
- d. Budget allocation
- e. Instructional equipment and scheduled maintenance
- f. Budget design approval process
- g. Building user group participant selection process
- h. Assessment of the planning and decision-making process

UPCOMING MEETINGS: 11/19 and 12/3