



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes

May 7, 2025

APPROVED September 3, 2025

Members Present: **Co-Chairs:** Henry Hua, Bridget Kominek; **Faculty Senate Rep:** Ziza Delgado; **Management Rep:** Anita Carlos; Grant Linsell; **Classified Rep:** Gilberto Valencia; **Resource Member:** Daniel Berumen; **Guest:** Azin Biatani, Jennifer Merchant, and Bianca Gladen.

Call to Order: The meeting began at 2:08 pm.

Motion to Approve Agenda: A motion to approve the Agenda by Ziza Delgado; second by Grant Linsell; all in favor; no abstentions.

Motion to Approve Notes: The April 16, 2025 Meeting Notes were presented for approval. Motion to approve by Ziza Delgado; Second by Grant Linsell; all in favor; no abstentions.

Public Comments: Since our agenda was approved before a guest arrived to our meeting, it was decided to have Jennifer Merchant present a request during our public comment timeslot. Jennifer requested approval to complete a journal voucher to move \$1,367.00 in awarded program review funds currently held in Fund 17995 under a Prof Expert Account to a Supplies Account under the same Fund 17995 in the amount of \$217.00 and to a Hospitality Account under the same Fund 17995 in the amount of \$1,150.00 to cover expenses for a First Year Experience EOY Celebration on May 22, 2025. Ziza made the motion, seconded by Grant, and all were in favor.

Co-chair Reports: Co-Chair Henry Hua invited Azin Biatani to the meeting to provide an update on the PowerApps911 Integrated Planning Software Application. Azin presented a chart outlining the labor hours for this contract with PowerApps911. The Planning & Design Phase is completed, and the actual number of hours charged is between 199 and 275, but the original scope of work was between 275 and 343, so this is lower than expected. Azin shared what we will receive from the software build along with the timeline that falls within our expectations. The anticipated build as is will be made available to us August 7, and there will be two-weeks of user testing beginning on the first week of July, and then the contractor will be given two weeks to update the software with any updates identified during testing. Leading up to this test mode, closer to the end of June, Azin will be asking for input as we move into the test process.

Azin stated the application includes all the pieces we talked about wanting, but there are some things we want to build into the data model now so that if we need to change it in the database, we can do that. Azin stated that we did not get those items built into the application now because we don't have the hours to build it.

One thing to consider is when we go into a new cycle, the narrative portion of the application you can change, such as to add, remove any questions that you want because they are dynamically built on the form template, but there is no form builder in the application right now so that would have to be done in Dataverse, but that is easy. The hard part is with the Strategic Action Plans and the Resource Requests, because it is not possible to change these pieces with the way the data is built. These are hardcoded into the database rather than lookups. Our contract includes additional hours remaining in the contract after August 7, and if there are things we would like them to add/build in, we can discuss that for an additional cost. For example, we “asked for prioritizing our resource requests”, but it is not included in our current build. In an example, we could add that and the addition of “Dynamic Questions for Resource Request” and the additional cost would be about \$10,000. Azin said we can add that component now or wait until the product is done and then add it on afterwards. Discussion ensued about the components we will have built into the application and how that would appear on the screen to the user. Azin stated she will have the contractor start work on the application on Monday, May 12.

Henry said he wanted to offer faculty stipends to participate in the testing process during the summer. Discussion took place and the committee came to agreement to pay for up to 10 faculty (whereby Program Review and Planning Committee faculty will be given first priority to apply) to test the application at a rate of \$55/hour up to 20 hours for a two-week time period in July 2025. There was no motion made.

Azin is asking for managers, deans, and admins to be given the opportunity to test as the application is not only about entering the data but being comfortable with the reporting aspects. Azin is going to prepare a mock-up of the screens and provide that along with the updated scope of work for the committee.

Program Review Annual Update (PRAU) Resource Requests: The remaining batch of resource requests were reviewed by the committee, and a recommendation for funding was presented for review and approval. The process used to prioritize the resource requests was to identify those requests that fit within the budget that meet the special priorities of aligning with the SEA Plan, the Enrollment and Reengagement efforts, and the Retention efforts. Priority was also given to items that would directly impact students such as students would have experiences or materials that they would need for their instruction. The group aimed for a 50/50 split between Instructional and Non-Instructional requests when recommending items for approval.

Grant Linsell stated that while talking in Dean’s Council today, there was one resource request that made it through approvals by both the PRPC and PBSC last year and it’s about using Professional Expert money to compensate a faculty driver on a field trip. Apparently in the fine print it stated the hours were for Prof Expert (PE) funds used to pay the faculty to take students on the field trip for the faculty’s class. Grant said the District’s position is that if faculty take students on a field trip, that should be part of their salary. Grant was asked to bring this information to the PBSC today from Deans’ Council to say those things should not be greenlit by

this committee. He said they could be greenlit by this committee, but they will not be approved at the VPI level.

The budget available to fund Program Review Resource Requests is about \$1M, which includes about \$300,000 from carryover funds (least restrictive items), about \$500,000 from Lotto funds (more restrictive/limited), and about \$200,000 from Instructional Equipment.

There were 102 requests from the Student Services and Administrative/Operational PRAUs totaling \$5,484,161 and 165 requests from the Instructional PRAUs totaling \$4,193,807.

A recommendation was made for Faculty Senate and PAC to approve 65 of the 2024-2025 Instructional and Non-Instructional Annual Program Review Update Form Resource Requests in the total amount not to exceed \$1,006,358. This includes 14 Non-Instructional Resource Requests listed in Table 1 in the amount of \$429,559 and 51 Instructional Resource Requests listed in Table 2 in the amount of \$576,799 by Grant Linsell and seconded by Ziza Delgado. All were in favor; there were no abstentions.

Table 1. Non-Instructional Program Review Requests Currently Endorsed by PBSC

Program or Office	Resource Request	Total
Academic Support Center	Tutors and specialized tutoring services to programs such as MESA, PAL (Natural Sciences), Paralegal Studies, Cosmetology, and Math	\$20,000
Academic Support Center	ASC Ambassadors	\$30,000
Behavioral Health Services	2 TEA therapist positions	\$60,000
Counseling	20 Laptops and 15 hotspots	\$37,072
Dual Enrollment	Multiple laptops	\$10,000
Dual Enrollment	Fieldtrips to FC, Hospitality to host school sites and family nights-10,000	\$10,000
First Year Experience	62 Faculty Professional Experts – based on available funding to include benefits	\$18,360
Guided Pathways	Workstations	\$49,987
HS Outreach	Targeted events	\$50,000
Library	Print book collection	\$90,000
Library	Reserve kits and models	\$14,500
MESA Program/STEM Center	STEM Center ambassadors	\$8,940
Office of Campus Communications	Mailing and Outreach	\$15,000
Transfer Center	Out-of-area University Tour	\$15,700
Total of 14 Resource Requests	Total	\$429,559

Table 2. Instructional Program Review Comprehensive Self-Studies Requests Currently Endorsed by PBSC

Program	Resource Request	Total
Art	Museum Studies travel and museum entrance fees	\$8,000
Art	Museum Studies guest speaker funding	\$8,000
Art	Museum Studies collection management software	\$300
Biology	BIOL 102 Human Model for lab use	\$12,500
Biology	BIOL 274 Trailer Replacement	\$10,000
Biology	Safety training funds for Adjuncts.	\$1,500
Biology	Veterinary Care for Animals	\$2,500
Biology	Plant reproduction flowers	\$2,500
Biology	Plant reproduction specimens	\$1,800
Biology	BIOL 272 microscope replacements and parts	\$15,000
Biology	BIOL 272 expendables and supplies	\$4,800
Biology	Outreach materials request.	\$2,000
Biology	Crania for BIOL 101 and BIOL 170	\$5,650
Biology	Vertebrate forelimbs	\$3,834
CDES	Chris Lamm lecture	\$2,000
Chemistry	Labster	\$28,381
Chemistry	ACS Lab Training course	\$4,620
Computer Information Systems	eSports Gaming Equipment and video game licenses	\$66,000
Construction Technology	Increase materials budget	\$30,000
Cosmetology	New salon chairs	\$45,000
Cosmetology	Updated Pivot Point Coursebook set and professional training	\$10,000
Dance	High School Dance Day	\$5,580
ENVS	Field Course Expenses	\$3,500
ENVS	Student-related field course expenses	\$17,500

Ethnic Studies	Indigenous Elder/Cultural Bearer-in-Residence Program	\$32,400
History Department	Screenflow subscription	\$250
Interior Design Technology	V-Ray and Enscape software license renewal	\$8,600
Journalism	Tripods and memory card readers	\$2,000
Music	10 Wenger Musician Chairs	\$3,660
Music	Institutional subscription to Accompanist	\$2,820
Music	Electronic music computers for student and teacher workstations and software subscriptions	\$50,000
Music	Electronic music staff development software training and renewal of Pro Tools License	\$12,000
Music	Recording program Avid MTRX 40 channel I/O audio interface	\$28,133
Music	Recording program Bracasti M7 repair	\$1,000
Music	Recording program Avid S6 maintenance agreement	\$2,430
Music	Recording program Barefoot MM26 repair	\$2,000
Music	Recording program Telefunken TF stereo set	\$3,785
Music	Recording program Telefunken TF 11 stereo set	\$1,790
Music	Recording program Telefunken TF 51 stereo set	\$3,985
Music	Recording program Telefunken ELA M 260 Tri-Mono Set Small Diaphragm Tube Condenser Microphones	\$4,295
Music	Recording program A-Designs REDDI Mono All-Tube Direct Box with Throughput	\$950
Music	Avid Pro Tools Sync X	\$3,999
Music	Switchcraft StudioPatch 9625 96-point TT - DB25 Patchbay	\$1,300
Music	Morgan Amps PR12 1 x 12 inch 12-watt Combo Amp	\$2,100
Nutrition and Foods Department	Textbooks	\$12,500
Physical Education Activities and Theory	Equipment for PE 235 CPR First Aid, CPR and Safety course	\$5,848

Physical Education Activities and Theory	Replacement fitness equipment for the Wellness Center and rooms 1212A and B	\$26,724
Physics	Replacement equipment for student labs	\$15,265
READING	Social annotation tool	\$6,000
Sociology	Promotional materials	\$1,000
Theatre Arts	Rigging and Automation Lab	\$51,000
Total of 51 Resource Requests	Total	\$576,799

The \$1,006,358 allocation will be funded as follows:

Carry Over Funds= \$299,980

Restricted Lottery Funds= \$427,805

Instructional Equipment Funds= \$278,573

The total amount of unfunded Non-Instructional Resource Requests is \$4,964,602 (Table 3) while the total amount of unfunded Instructional Resource Requests is \$3,589,558 (Table 4).

Table 3. Proposals **NOT FUND for Non-Instructional PRAUs**

Program or Office	Resource Request	Category	Total
Academic Computing Technologies	350 new computers to support operating system MS Windows 11	Computer hardware	\$350,000
Academic Computing Technologies	150 new 24" computer monitors to replace old non-operable monitors	Computer hardware	\$30,000
Academic Computing Technologies	Training for current ACT Classified to learn and become subject matter experts for new operating system and technologies that will need to be implemented before October 2025	Training	\$25,000
Academic Support Center	Admin I	Personnel - Classified	\$75,000
Administrative Services	Project manager	Personnel - Manager	
Admissions and Records	2 Evaluator II positions	Personnel - Classified	\$163,464
Admissions and Records	2 A & R Specialist II	Personnel - Classified	\$163,464
Athletics	2 Electronic pitch clocks	Other	\$19,358

Athletics	1 Infield baseball rain tarp	Other	\$16,000
Athletics	Various devices for instruction feedback for athletes	Equipment	\$25,895
Bursar's Office	Accountant position, plus necessary equipment and supplies	Personnel - Classified, Equipment, Computer hardware, Computer software	
Business and CIS Division Office	Copier	Facilities	\$15,000
CalWORKs Program, EOPS Department	Full time CalWORKs Counselor	Personnel - Faculty	\$100,000
Campus Safety Department	Security cameras, emergency radios and repeaters, training to carry ASPs	Computer hardware, training	\$69,000
Campus Theater Operations	Campus theater and Wilshire Auditorium lighting fixtures	Other	\$100,000
Campus Theater Operations	Theatrical equipment safety inspections	Other	\$9,200
Campus Theater Operations	Training on motorized personnel lifts	Training	\$1,000
Career Center Career Readiness	Spring 2026 Job Fair	Classified, Other	\$4,100
Career Center Career Readiness	3 laptops with operating software	Computer hardware and software	\$5,715
Counseling	5 Adjunct counselors	Personnel - Adjunct faculty	
Counseling	2 Conferences for all counselors	Training	\$22, 050
Counseling	Major Declaration Day food and supplies	Supplies	\$8,557
Dual Enrollment	Full Time Permanent Program Coordinator	Personnel - Classified	\$103,787
Dual Enrollment	5 adjunct counselors	Personnel - Adjunct faculty	\$277,389
Dual Enrollment	2 Permanent specialists	Personnel - Classified	\$175,636
Dual Enrollment	5 Professional Experts	Woulo	\$126,125
EOPS- FYSI	1 Full-time Academic Counselor	Personnel - Faculty	\$142,000
EOPS- FYSI	Program Therapist	Personnel - Classified	\$70,000

EOPS/CARE	1 Full-time Counselor	Personnel - Faculty	
EOPS/CARE	1 Full-time EOPS/CARE specialist	Personnel - Classified	\$80,000
Facilities	1 Full-time HVAC Technician	Personnel - Classified	
Facilities	1 Full-time Groundskeeper	Personnel - Classified	
Facilities	1 Full-time Skilled Maintenance Mechanic	Personnel - Classified	
Facilities	2.5 Full-time Custodians for the additional buildings	Personnel - Classified	
First Year Experience	FYE Events	Other	\$5,000
First Year Experience	Professional Expert for FYE Office	Personnel - Professional Expert	\$37,492
Friends of Fullerton College Foundation	Senior Director of Development and Advancement, plus necessary equipment	Personnel - Manager	\$150,000
Guided Pathways	Student Service Coordinator	Personnel - Classified	\$100,425
Hornets Tutoring	Hornets Tutoring Budget	Personnel - Misc, Supplies	\$1,000,000
HS Outreach	Marketing materials	Supplies	\$20,000
Humanities Division Office	Humanities building intercom system	Facilities	\$75,000
Humanities Division Office	ASL Classroom chairs upgrade	Supplies	\$47,400
Humanities Division Office	Admin II with ASL expertise	Personnel - Classified	
Humanities Division Office	Humanities building accessibility improvements	Facilities	\$72,000
LGBTQIA2S+ Resource Program	Full-time Coordinator	Personnel - Classified	
Library	Printer system upgrades	Facilities	\$20,000
Library	Branded library apparel	Supplies	\$2,000
Math & Computer Science Office	Professional development for classified staff	Training	\$10,000
Math & Computer Science Office	Division office blinds	Other	\$3,000
MESA Program/STEM Center	STEM Center front entrance window graphics (custom window graphics are made of vinyl rolls utilized for placing designs/graphics on windows) are needed.	Supplies	\$8,000

MESA Program/STEM Center	A door for the MESA Counseling area is needed in the MESA Counseling cubicle/desk area for privacy and sensitive conversations/information discussed by the MESA Counselor and a student.	Supplies	\$6,000
MESA Program/STEM Center	A glass door for the MESA office suite entrance is needed to replace the wood door of the MESA office suite entrance.	Facilities	\$8,000
MESA Program/STEM Center	MESA student lockers are requested since student lockers are a MESA program requirement.	Other	\$12,000
MESA Program/STEM Center	Water filtration system	Facilities	\$15,000
MESA Program/STEM Center	STEM Center faculty supervisors	Personnel - Adjunct	\$70,994
Mindful Growth	Student Hourly	Personnel - Hourly	\$5,609
Mindful Growth	Event hospitality	Supplies	\$1,000
Office of Campus Communications	Swag and Event Enhancements	Supplies	\$15,000
Office of Campus Communications	Furniture and Office update	Facilities	\$30,000
Office of Campus Communications	Multimedia Producer	Personnel - Classified	\$60,000
Office of Campus Communications	Conference and Travel Funding	Training	\$10,000
Office of Campus Communications	Photographer	Personnel - Hourly	\$20,000
Office of Campus Communications	Photography/Video Equipment	Supplies	\$15,000
Office of Campus Communications	Video Editing Hardware	Computer hardware	\$10,000
President's Office	Manager/Coordinator of Strategic Initiatives	Personnel - Manager	\$150,000
Re-Entry	Full-time Coordinator	Personnel - Classified	
Re-Entry	Additional counselor hours	Personnel - Faculty	
Re-Entry	Gift cards (books, meals, etc.)	Other	\$20,000
Rising Scholars	Special Projects Director	Personnel - Manager	
Rising Scholars	Promotional Materials	Supplies	\$12,000
Rising Scholars	Non-instructional Supplies	Supplies	\$10,000
Rising Scholars	Professional development	Training	\$8,000

Rising Scholars	Counseling services	Personnel - Faculty	\$40,000
Rising Scholars	Professional experts	Personnel - Faculty	\$50,000
Rising Scholars	Student Workers	Personnel - Hourly	\$15,000
Rising Scholars	Book Grants	Other	\$40,000
Rising Scholars	Vendor Cards	Other	\$40,000
STEM Success Learning Community	Admin I	Personnel - Classified	\$50,000
Student Health Services	Budget shortfall for all health services	Other	\$70,000
Student Life and Leadership	A.S. Student Services Specialist	Personnel - Classified	
Sustainability	Full-time Sustainability Director	Personnel - Manager	
Technology and Engineering	Project Manager	Personnel - Manager, Training	\$150,000
Technology and Engineering	Engineering and Drone Technology student hourlies	Personnel - Hourly, Training, Other	\$60,000
Transfer Center	Signage and Diverse artwork for Transfer Center	Other	\$5,500
Veterans Resource Center	Student Services Specialist	Personnel - Classified	\$87,593
Veterans Resource Center	Student Services Specialist	Personnel - Classified	\$81,699
VPAS - Business Office	1 Full-time staff	Personnel - Classified, Facilities, Supplies, Computer Hardware	\$82,000
VPAS - Business Office	1 Full-time staff	Personnel - Classified, Facilities, Supplies, Computer Hardware	\$8,200
Total of 88 unfunded requests		Total	\$4,964,602

Table 4. Proposals NOT FUND for Instructional PRAUs

Program	Resource Request	Category	Request Total
Anthropology	Zoo Field Trip	Other	\$17,000
Anthropology	Storage cabinets	Supplies	\$3,750 - \$12,200
Anthropology	1 Full-time Faculty	Personnel: Faculty	
Art	Wacom Cintiq Monitor Replacement	Computer Hardware	\$26,575
Art	Outreach Materials	Other	\$5,000
Art	Graphic Design room 1025 updates	Facilities, equipment	\$42,000
Art	Graphic Design student computer replacement	Computer Hardware	\$70,000
Art	Studio Arts air filtration for sculpture workshop	Equipment	\$3,000
Art	Studio Arts printing press	Equipment, supplies	\$22,500
Art	Sculpture Lab Technician increase hours/12 month position	Personnel - Hourly	
Automotive Technology	Lab Assistant	Personnel: Classified	
Biology	Full-time faculty	Personnel: Faculty	
Biology	STEM Counselor	Personnel: Faculty	
Biology	Part Time Technician for evening lab shifts	Personnel: Classified	
Biology	Biotechnology and Dual Enrollment Materials and Supplies	Supplies	\$33,172
Biology	Degree Tracking Software for FC Campus.	Supplies	
Biology	Extended hours for DSS, Student Health, and food services hours to help address equity gaps	Personnel - Classified, Personnel - Hourly	
CDES	Full-time faculty member	Personnel: Faculty	
CDES	30 iPads for our designated instructional classroom settings	Computer Hardware	\$36,000
CDES	CDES Stoles	Supplies	\$500
Chemistry	3 Full-time faculty	Personnel - Faculty	
Chemistry	Extended hours for DSS, Student Health, and food services hours to help address equity gaps	Personnel - Classified, Personnel - Hourly	
Chemistry	Chemistry Stockroom Instructional Equipment and Student Workers	Personnel - Hourly, Supplies	\$49,389
Chemistry	Boot Camps	Personnel - Professional Expert Faculty, Personnel - Hourly	\$72,000

Chemistry	Outreach	Other	\$2,000
Communication Studies	1 Full-time faculty	Personnel - Faculty	
Computer Information Systems	3 Full-time faculty	Personnel - Faculty	
Computer Information Systems	3 Security Operations Center lab technicians and additional storage in SOC	Personnel - Professional Expert	\$150,000
Construction Technology	Full-time Instructor	Personnel - Faculty	
Construction Technology	Additional Lab Space and Functional Classroom Technology	Facilities	\$250,000
Construction Technology	Department Truck (already approved)	Other	\$30,000
Construction Technology	Improvements to existing classrooms	Facilities, Computer hardware, Computer software, Supplies	
Construction Technology	Instructor training	Training	
Construction Technology	Misc. equipment	Supplies	\$1,200,000
Cosmetology	Front Desk Salon Operations/Shift Supervisor	Professional - Hourly	
Cosmetology	Enhancing data and electrical connectivity for Salon Management Systems	Facilities	\$8,000
Cosmetology	Front Desk Desktop, Apple Tablets, Kiosk enclosures	Computer hardware	\$16,200
Counseling	5 Adjunct counselors	Personnel - Adjunct faculty	
Counseling	20 Laptops and 15 hotspots	Computer hardware, Computer software	\$37,072
Counseling	2 Conferences for all counselors	Training	\$22, 050
Counseling	New chairs/desks for ASL classrooms	Facilities	
Dance	New dance floor		
Dance	Faculty Dance Concert	Personnel - Professional Expert, Supplies, Other	\$24,300
Dance	Videographer/Photographer	Personnel - Professional Expert, Other	\$7,000
Dance	Dance Department t-shirts	Supplies	\$4,000
Dance	Dance Department website and maintenance	Personnel - Hourly	

Dance	FC touring dance ensemble	Personnel - Professional Expert , Supplies	\$20,680
Dance	Musicians	Personnel - Hourly	\$4,700
Dance	Bulletin/Announcement boards with glass case	Supplies	\$1,767
Disability Support Services	1 color laser printer	Supplies	\$19,000
Disability Support Services	Woodcock Johnson assessment kits	Supplies	
Drone Technology	Lab Technician	Personnel - Classified, Personnel	
Drone Technology	Dedicated program space	Facilities	
Drone Technology	Safety equipment	Supplies	\$5,000
Earth Sciences	Faculty drivers	Personnel - Professional Expert	\$5,280
Earth Sciences	iPads with Apple pens and cases	Computer Hardware	\$18,720
Earth Sciences	Field trips	Other	\$12,500
English as a Second Language	ESL Outreach Experts	Personnel - Professional Expert	\$40,000
English as a Second Language	ESL Faculty Admin	Personnel - Professional Expert	\$6,500
ENVS	1 Full-time Faculty	Personnel - Faculty	
ENVS	Field Course Professional Experts	Personnel - Professional Expert	\$5,000
Ethnic Studies	Short-term hourly	Personnel - Hourly	\$15,400
Ethnic Studies	Short-term hourly	Personnel - Hourly	\$10,000
Fashion Department	Wall removal between 731 & 729	Facilities	\$75,000
Foreign Language	Promotional video	Other	\$23,556
Health Sciences	1 Full-time Anatomy Faculty	Personnel - Faculty	
History Department	Adobe Acrobat Pro subscription	Computer software	\$240
Journalism	Student editor stipends	Other	\$30,000
Manufacturing	1 Full-time faculty (Machine Technology or Drafting Technology)	Personnel Faculty	
Manufacturing	Additional floor space	Facilities	
Manufacturing	Repair/maintenance budget for manufacturing department equipment	Other	\$30,000

Manufacturing	Training on software upgrades	Training	
Manufacturing	Ancillary equipment and tools	Other	\$10,000
Mathematics	Whiteboards for classrooms	Other	\$85,000
Mathematics	Furniture for math classrooms and math annex	Facilities	\$310,300
MIND Academic Program	2 Community outreach and marketing experts	Personnel - Professional Expert	\$40,000
MIND Academic Program	Faculty admin	Personnel - Professional Expert	\$9,900
MIND Academic Program	Mindfulness event hospitality	Other	\$600
Music	Zildjian low octave crotale	Equipment	\$2,198
Music	Yamaha Vibraphone	Equipment	\$6,083
Music	Yamaha YTR 4335 GII Bb Trumpet	Equipment	\$2,058
Music	Yamaha flugel horn YFH 631G	Equipment	\$2,552
Music	Haynes Amadeus Alto Flute AF670	Equipment	\$4,042
Music	3 Manhasset Model 48 Symphony music stand 6 packs	Equipment	\$954
Music	Student (30) travel and hotel registration for the Music Association of CCC's annual conference	Other	\$13,216
Music	Yamaha YSS-475II soprano saxophone	Equipment	\$3,000
Music	Annual choir retreat	Other	\$8,000
Music	Rebuilt piano	Equipment	\$40,000
Music	Room 1125 and 1127 improvements	Facilities	\$36,000
Music	Electronic music equipment (small analog console, DANTE Integration, wall mounts, replacement chairs and desks, supplies and labor costs)	Equipment	\$20,000
Music	Recording program 2019 MAC PRO Rackmount	Computer hardware	\$13,000
Nutrition and Foods Department	Equipment Request (Food Laboratory Remodel	Facilities	\$295,000
Nutrition and Foods Department	Promotional materials	Supplies	\$5,000
Nutrition and Foods Department	Guest speaker honorariums	Other	\$1,000
Nutrition and Foods Department	1 Full-time faculty	Personnel - Faculty	

Nutrition and Foods Department	Dietary Management Certificate Faculty advisor	Personnel - Professional Expert	\$6,574
Nutrition and Foods Department	Student hourlies	Personnel - Hourly	\$3,290
Physical Education Activities and Theory	Yoga blankets (40 for teacher training program)	Equipment	\$1,600
Physics	1 Full-time faculty	Personnel - Faculty	
Physics	Professional expert pay for faculty updating and rewriting labs	Personnel - Professional Expert	\$6,600
Printing Technology	1 Full-time faculty	Personnel - Faculty	
Printing Technology	Digital printing equipment	Other	
Printing Technology	Student hourlies	Personnel - Hourly	\$32,000
READING	Hornet Tutors	Personnel - Hourly	\$15,000
READING	Marketing/Outreach Professional Expert	Personnel - Professional Expert	\$1,590
Sociology	Club supplies	Supplies	\$1,000
Theatre Arts	Mixing Console Lab update	Equipment	\$67,700
Theatre Arts	High School Festival Coordinator Professional Expert pay and guest speaker/judge stipends	Personnel - Professional Expert	\$7,000
Theatre Arts	Dodson Lighting Replacement	Equipment	\$75,000
Theatre Arts	Smart classroom expansion and repair	Equipment, supplies	\$8,500
Theatre Arts	Room 1310 lighting replacement	Equipment	\$8,000
Theatre Arts	Communication Headset Replacement	Supplies	\$6,000
Theatre Arts	Triple swivel casters	Supplies	\$9,250
Theatre Arts	Bronwyn Dodson Theatre booth chair upgrade	Supplies	\$3,500
Total of 114 unfunded requests		Total	\$3,589,558

Our recommendation will be presented to Faculty Senate at their May 15 meeting and to PAC at their May 14 meeting. The VPAS Office will distribute funds over the summer.

Next Meeting: The next meeting is scheduled for May 21, 2025. We will review sections of the Integrated Planning Manual at the direction of the Accreditation Steering Committee (ASC).

Meeting adjourned at 3:50 pm.