



# Fullerton College

## Planning and Budget Steering Committee Meeting Agenda – September 3, 2025

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**Co-Chairs:** Henry Hua (Vice President of Administrative Services) and Bridget Kominek (Faculty Senate President)

**Members:** Grant Linsell (Manager Representative), Flor Huerta (Manager Representative), Gilberto Valencia (Classified Professional Representative), VACANT (Classified Professional Representative), VACANT (Faculty Senate Acting Immediate Past President), VACANT (Student Representative)

**Resource Members:** Daniel Berumen (Director of the Office of Institutional Effectiveness), José Ramón Núñez (Vice President of Instruction), Sonia De La Torre (Vice President of Student Services), Mary Bogan (Program Review and Planning Committee Faculty Co-Chair)

**Recorder:** Melisa McLellan (Executive Assistant, VPAS Office)

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### HOUSEKEEPING

1. Call to Order
2. Approval of Agenda
3. Approval of notes from [May 7, 2025](#) meeting
4. Public Comment

### NEW BUSINESS

1. Review [PBSC mission and membership](#) (Discussion, 5 minutes)
2. Program Review software update—Azin Biatani, Daniel Berumen, and Henry Hua will update the committee on summer work to develop and test the software and give a brief tour of the final product (Information, 15 minutes)
3. Program Review and Planning Committee (PRPC) and PBSC collaboration in Spring 2026—Committee members will discuss how PRPC and PBSC will work collaboratively to share information about resource requests and strategic action plans from the instructional comprehensive self-studies and student services program review annual updates and develop a timeline for Spring 2026 work (Discussion, 15 minutes)
4. 2024/2025 allocation review—Henry Hua will update the committee on the progress allocating funds to programs with approved requests from the 2024/2025 program review cycle. Committee members will discuss questions, concerns, or suggestions for ensuring that programs have access to allocated funds (Discussion, 15 minutes)
5. Fall 2025 agenda planning—Committee members will review the co-chairs plans for the semester and suggest changes or additional agenda items for future meetings (Discussion, 15 minutes)

**UPCOMING MEETINGS: 9/17, 10/1, 10/15, 11/5, 11/19, 12/3**