



Fullerton College

Planning and Budget Steering Committee Meeting Agenda October 1, 2025

Co-Chairs: Henry Hua (Vice President of Administrative Services) and Bridget Kominek (Faculty Senate President)

Members: Grant Linsell (Manager Representative), Flor Huerta (Manager Representative), Gilberto Valencia (Classified Professional Representative), VACANT (Classified Professional Representative), VACANT (Faculty Senate Acting Immediate Past President), Justin Park (Student Representative), Elijah Spessert (Alternate Student Representative)

Resource Members: Daniel Berumen (Director of the Office of Institutional Effectiveness), José Ramón Núñez (Vice President of Instruction), Sonia De La Torre (Vice President of Student Services), Mary Bogan (Program Review and Planning Committee Faculty Co-Chair), Anita Carlos (Manager, Campus Accounting)

Recorder: Melisa McLellan (Executive Assistant II, VPAS Office)

HOUSEKEEPING

1. Call to Order
2. Approval of Agenda
3. Approval of notes from [September 17, 2025](#) meeting
4. Public Comment

OLD BUSINESS

1. Review plan and timeline for evaluating program review comprehensive self-study Strategic Action Plan and annual update resource requests (Discussion, 30 minutes)
 - a. Proposed timeline:
 - i. November: Programs submit comprehensive self-studies and annual updates; deans/managers review and submit to PRPC
 - ii. December/January: VPAS and OIE office work to prepare a spreadsheet with resource requests
 - iii. February/March: PBSC reviews resource requests associated with strategic action plans, filtered by available funding sources. Dean's rankings and alignment with the 2025-2029 Strategic Plan are the focus.
 - iv. April: PBSC reviews resource requests associated with strategic action plans with PRPC's evaluations as the focus.
 - v. May: PBSC finalizes its recommendations for first-level funding (allocated around July 1, 2026) at our 5/6 meeting; recommendations are presented at Faculty Senate and PAC for approval and forwarded to the president
 - vi. August-December: revisit unfunded resource requests periodically to

see if second-level requests can be funded

b. Assumptions:

- i. We will want to rank resource requests to operate more like grants with levels of priority for funding
- ii. What level of priority will PBSC give to resource requests associated with instructional comprehensive self-study Strategic Action Plans (SAP) and those associated with the student services Program Review Annual Updates (PRAU)?
- iii. Do we want to try to use [a rubric](#) or another tool to rank or filter resource requests?

NEW BUSINESS

1. Discuss Hornet Tutoring's place in the college's budget and planning model with program leads (Discussion, 15 minutes)

UPCOMING MEETINGS: 10/15, 11/5, 11/19, 12/3