



Fullerton College

Planning and Budget Steering Committee

Meeting Leads: Henry Hua and Bridget Kominek

<https://vpas.fullcoll.edu/pbsc/>

Meetings 1st and 3rd Wednesdays from 2-4pm

Planning and Budget Steering Committee September 18th Meeting Agenda

In order to facilitate our work together, we agree to the following commitments:

- Commit to open, honest and constructive dialogue
- Listen to the perspectives of others and seek understanding
- Create and maintain a culture of trust, honesty, support and confidentiality
- Respect each other's lived experiences, perspectives and ideas
- Collaborate on shared goals with a growth mindset for continuous improvement
- Be present, engaged and prepared
- Following the meeting, speak positively and support the work of the team
- Prioritize projects that are in the best interest of the Fullerton College community through the lens of Access, Community and Learning

Outcomes:

- Revise committee description
- Develop a plan for evaluating Enrollment and Reengagement (ER) funding requests
- Develop a plan for budget education for the campus

MAIN AGENDA

TIME	TOPIC	PRESENTER	PURPOSE	ACTION/NOTES
2-2:05	Call to order, approval of the agenda, approval of notes	Henry and Bridget		<ul style="list-style-type: none"> • 5/15/24 Notes • 9/4/24 Notes
2:05-2:10	Public comments	Henry and Bridget		
2:10-2:20	Co-chair report	Henry and Bridget	Update committee on issues related to PBSC	<ul style="list-style-type: none"> • Change in committee leadership—Bridget is now Acting Faculty Senate President and will co-chair this committee • Updates on budget from district
2:20-2:45	Committee description review and revision	Henry and Bridget	Review the PBSC committee description and propose revisions	<ul style="list-style-type: none"> • Revisions must be approved by Faculty Senate and PAC. Aim for 11/7 Senate meeting and 11/13 PAC meeting
2:45-3	Budget education for the committee/campus	Henry and Bridget	Develop a plan for educating the committee members and the campus community about budget processes	<ul style="list-style-type: none"> • This is a task recommended to the committee at the planning retreat that took place over summer • This should support the Program Review Annual Update (PRAU) process that is happening at the campus now—all programs are writing their PRAUs, due at the end of the semester • Dr. Olivo has requested Henry present information on the

				Student Centered Funding Formula across campus
3-3:15	ER Funding planning	Henry and Bridget	Develop a plan for reviewing and considering ER funding requests	<ul style="list-style-type: none"> The committee should be ready to act on requests at our 10/2 meeting
3:45-4	Next meeting planning	Henry and Bridget		<ul style="list-style-type: none"> When should the committee plan to do the tasks recommended at the summer planning retreat? What other tasks should the committee prioritize this semester?

RESOURCES
<ul style="list-style-type: none"> Draft PBSC Committee Description Integrated Planning Build

Upcoming PBSC Meetings for Fall 2024: 10/2, 10/16, 11/6, 11/20, 12/4