



## PLANNING AND BUDGET STEERING COMMITTEE

### Summary Meeting Notes from Zoom Meeting December 6, 2023

APPROVED February 21, 2024

**Members Present:** **Co-Chairs:** Henry Hua, Daniel Berumen; **Faculty Reps:** Jeanette Rodriguez, Jennifer Combs; **Classified Reps:** Summer Marquardt; **Resource Members:** Vivian Gaytan, Celina Gutierrez, Melisa McLellan; **Student Reps:** Not yet appointed; **Members Absent:** Carlos Ayon, Anita Carlos.

Due to the Campus Holiday Party, the meeting was rescheduled to start at 3 pm. The meeting was held via Zoom format and commenced at 3:03 pm. Please note that during the meeting we had a campus power failure that abruptly ended the meeting at 3:45 pm.

**I. Approval of Meeting Notes:** The November 15, 2023 Summary Meeting Notes were approved by vote; Jennifer Combs abstained.

**II. Enrollment & Re-Engagement (ER 2.0) Plan Update:** Daniel screen-shared the same draft shared at our last meeting to gather feedback on the 4 recommendations discussed at our last meeting. He read the four recommendations we discussed at our last meeting. After discussion, it was decided to vote for approval on the final draft at the next meeting on February 7, 2024.

**III. Educational and Facilities Master Plan Refresh Info Update:** The Educational and Facilities Master Plan Refresh was emailed to the campus in December. Jennifer asked a question regarding the Welcome Center square footage reduced from the original plan. Jennifer would like to see discussions occur with the original workgroups, faculty and those in the user group now that the square footage has been significantly reduced.

**IV. Additional PBSC 2022-23 Program Review Item for Discussion:** While this item was being discussed, at 3:45 pm, a campus Internet failure abruptly ended this meeting. It was decided that the motion/vote under discussion would be sent via email for approval using a survey created by Co-Chair Daniel Berumen. The survey was emailed along with an attached file containing the Guided Pathways 2022-23 Program Review Self Study on Friday, December 8, 2023 at 3:49 pm – see content below:

**From:** Melisa McLellan <MMcLellan@fullcoll.edu>

**Sent:** Friday, December 8, 2023 3:49 PM

**To:** Anita Carlos <ACarlos@fullcoll.edu>; Carlos Ayon <CAyon@fullcoll.edu>; Celina Gutierrez <CGutierrez1@fullcoll.edu>; Daniel Berumen <DBerumen@fullcoll.edu>; Henry Hua <HHua@fullcoll.edu>; Jeanette Rodriguez <JRodriguez1@fullcoll.edu>; Jennifer Combs <JCombs@fullcoll.edu>; Melisa McLellan <MMcLellan@fullcoll.edu>; Summer Marquardt <SMarquardt@fullcoll.edu>; Vivian Gaytan <VGaytan@fullcoll.edu>

**Cc:** Keshia Shadwick <KShadwick@fullcoll.edu>; Gilbert Contreras <GContreras@fullcoll.edu>; José Ramón Núñez <JNunez@fullcoll.edu>; Jean Foster <JFoster@fullcoll.edu>; Nitzya Hamblet <NHamblet@fullcoll.edu>; Jayme Padilla <JPadilla@fullcoll.edu>; Monica Ernandes <MErnandes@fullcoll.edu>

**Subject:** IMPORTANT - REQUIRES YOUR RESPONSE - PBSC Voting Survey - Guided Pathways Program Review Requests

**Importance:** High

Greetings PBSC Members:

Since we did not get to vote at the PBSC meeting on Wednesday due to the internet outage, Daniel created a ballot on Qualtrics about the **two requests** from Guided Pathways (see their attached self-study for more information).

The co-chairs are asking for the voting members to vote on each item. Voting members can vote “Yes” to endorse, or “No” to not endorse at this time. Based on discussions, they are asking for \$200,000 in total, \$100,000 for each project.

For **VOTING MEMBERS ONLY** (Jennifer, Jeanette, Summer, Carlos, and Anita), please complete the survey and vote by Wednesday, December 13, 2023 using the link provided below:

[https://nocccd.qualtrics.com/jfe/form/SV\\_a990BszE6LTqGmq](https://nocccd.qualtrics.com/jfe/form/SV_a990BszE6LTqGmq)

Please let me or the co-chairs know if you have any questions - Thank you!

Sincerely,

**Melisa McLellan**

**V. Other / General Discussion:** No discussion occurred due to the power failure.

Meeting ended abruptly due to internet failure at 3:45 pm

Meeting Notes typed by Melisa McLellan

Next Meeting: February 7, 2024