

PBSC Meeting Notes

Nov. 16, 2022

Attendees: Rodrigo Garcia, Daniel Javier Berumen, Malmi Vitharanage, Jennifer Combs, Carlos Ayon, Nichole Crockrom, Carolina Santillan, Jeanette Rodriguez, Gil Contreras

Meeting called to order at 2:10 PM

- I. Approval of Meeting Notes
 - a. Everyone approved
 - i. Jeanette R. moved motion to approve; Nichole C. seconded
 - b. No changes to agenda
- II. Planning Update
 - a. Daniel briefly shared the updated IIC strategic goals and objectives
 - b. They were discussed in depth below
- III. Budget Update
 - a. No updates
 - b. Rod will attend Faculty Senate in the Spring to discuss/explain the budget
- IV. PBSC Workgroup
 - a. ER Draft Feedback
 - i. They received a lot of feedback from various groups and individuals
 1. A lot of questions regarding the money – where is it, who decides how to use it, and when can they start spending it
 - a. It was decided in the meeting that the admins in each division should know the budget information, since each Dean decided where the money should go. Faculty should contact them for information.
 - b. Faculty wanted to know if there was a process to access these funds
 - i. Should a process be created?
 - ii. Is it part of Program Review? Will annual updates be necessary?
 2. A lot of questions about Program Review (folks confused between ER and Program Review)
 - a. Which projects have been funded or not
 - b. How will program review work next year
 3. Faculty questioned the time frame of the plan

- a. Should they continue even though a new president is starting; should the plan be moved to Spring; should we focus on a more short-term goal and once the new president start, move to more long term
 - b. Rod and Daniel made it clear that we are working under the mandate of Dr. Perez, and we need to push the plan forward; it is a five-year work in progress that will see more updates in the future
 - i. It will take at least one full academic year to really see if the outcomes are being met; Spring 2024 is a good time for us to review the plan as a committee and see how things are progressing
 - ii. We also need to keep in mind that we are making a lot of assumptions – we’re not sure if we are going to have funding for all five years or of programs will be meeting their outcomes
 - ii. Daniel, Gil, and Rod got together to update the documents and create new spreadsheets that reflect the changes
 - 1. Daniel shared the new draft with the group
 - 2. Everything was more defined – there are a total of 12 objectives which gives the plan more structure
 - 3. Removed some line items and added others – the chart defines which line items will need to go through the program review process
 - 4. Re-worked some of the amounts and added funding breakdown
 - 5. Concentrated on clarifying vague wording and added sources for objectives
 - 6. Will add the names of responsible parties to the chart
- b. Textbook subsidizing
 - i. Rod is working with District and Follet to see if we can subsidize textbooks for students. He’s seeing if students can pay around \$20 per unit to have access to all digital textbooks and materials (there’s a possibility that this will also include loose leaf options)
 - ii. Rod has also set money aside for program review and for the college’s mindful growth initiatives
- c. Daniel agreed to share the following with Faculty Senate
 - i. Goals and objectives
 - ii. The added accountability pieces
 - iii. The reorganization that happened
 - iv. An updated plan so they can vote on it in the Dec. 1st meeting
 - v. The recommendation that PBSC is putting forward to PAC

