



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes

October 2, 2019

APPROVED October 16, 2019

Members Present: Co-Chairs: Rod Garcia, Joseph Ramirez; **Management Reps:** Cyndi Grein; **Faculty Reps:** Joshua Ashenmiller, Kim Orlijan; **Classified Reps:** Nichole Crockrom, Monica Hagmaier; **Student Reps:** None; **Resource Members:** Gil Contreras, Melisa McLellan; **Members Absent:** Richard Hartmann.

The meeting commenced at 2:07 p.m.

I. Approval of Meeting Notes: The September 18, 2019 Summary Meeting Notes were unanimously approved by a motion from Monica Hagmaier and seconded by Josh Ashenmiller; all were in favor.

II. Planning Update: Co-chair Ramirez reported that the September 30th Educational Master Plan Discussion and Gathering Feedback Session was designed as an open house whereby attendees do not need to be there the entire time. Please communicate that to your constituent groups that just planning to come for five minutes to contribute is helpful. The next session is scheduled for Thursday, October 3 from 10 am – 1 pm and 4 pm – 8 pm in room 227.

The AB19 Task Force (PBSC Workgroup) met in two parts this past week to discuss and develop ideas on how to use the funds for the two-year component and identify ways to add potential users. The group also needs to identify what are our priorities. Current members include: Co-chairs Rod Garcia and Joe Ramirez, Kim Orlijan, Nichole Crockrom, Jorge Gamboa, Arnette Edwards, Jennifer LaBounty and Gilbert Contreras. Ramirez asked for members to feel free to share their ideas with the taskforce. Ramirez shared with the group some of the ideas being considered such 2nd year of tuition, meal vouchers, books, financial aid, peer mentorship, laptops, optional student ID fees, career assessment (Myers Briggs). There is a \$1.6M budget to support the program and of that an estimated \$500,000 to be used to support tuition for students that don't qualify for financial aid. The workgroup's goal is to continue to meet to bring a recommendation to PAC by October 23 on what to incorporate into the FC Promise Program.

III. Budget Update: Co-chair Garcia reported that the three PBSC recommendations approved to be considered by PAC that include: \$452,880 to fund the 2018-19 Non-Instructional Program Review Resource Requests, \$179,445 to fund the 2019 Instructional Equipment Requests, and \$762,896 to fund the Lottery Fund Requests were approved by PAC and accepted by President Schulz on September 25, 2019. Garcia also reported that Vivian Gaytan is working with the Deans to get the proper FOAPALs to release funding.

IV. One-time Funding: In addition to the \$6M in one-time funds already allocated to Fullerton College, VPAS Garcia prepared a handout that lists the Fullerton College's 2019-20 One-time Fund Requests he will present to the CBF (Council on Budget and Facilities) at their next meeting. Cypress College is also submitting a list of requests that will be included along with our list to the CBF. Our list is primarily comprised of scheduled maintenance and FF&E (Furniture Fixtures and Equipment). Since bond funds cannot be used for FF&E for the 300/500 Renovation and new Instructional Building, we are still \$3M short after using what we've already set aside. Since baseballs continue to fly into the soccer field, \$250,000 is being requested for a protective fence to protect the campus and persons from being struck. When Building 840 is remodeled into the Starbucks, the State requires the outdated bathrooms to be upgraded and \$250,000 is being requested for that project. \$200,000 is being requested to repair the 300/500 Building Storm Drains. The Sherbeck Field turf is now 10 years old and areas are worn and uneven thus producing less impact resistance requiring replacement at a cost of \$1,100,000. In order to create swing space and repurpose vacated space left after the Humanities Division vacates the 500 and 1000 Buildings, \$800,000 is being requested to repurpose the space for long-term use and needs as well as update data electrical points. The College is expected close escrow this month on the sale of the Chapman/Newell property and the new owner has 90 days to take over, but the District needs to demolish and prep the land and basements. The new space will become a graveled parking area for tradesman to park. There is a stipulation from Vice Chancellor Fred Williams that all approved one-time funding requests need to be projects that can be completed now. Bond Expenditures are by definition expenses that will last the life of the building and may not include computer, etc. Co-chair Ramirez asked if programmatic requests can be submitted and Garcia replied that the campus has \$1M in Institutional Capacity Funds and a schedule was developed this year that has not yet been approved. Once approved, Garcia said we can use the same process (from PBSC to CBF) to make requests for these funds.

V. Other / General Discussion: Garcia thanked Monica for the goodies she provided at today's meeting.

Meeting adjourned at 2:37 pm
Meeting Notes taken by Melisa McLellan
Next Meeting: October 16, 2019