



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes from ZOOM Meeting

April 6, 2022

APPROVED May 4, 2022

Members Present: **Co-Chairs:** Rod Garcia, Daniel Berumen; **Management Reps:** Carlos Ayon, Malmi Vitharanage; **Faculty Reps:** Jeanette Rodriguez, Marcus Wilson; **Classified Reps:** Carolina Santillan; **Resource Members:** Melisa McLellan, Elaine Lipiz Gonzales, Vivian Gaytan; **Student Reps:** Clarice Hamby, Judith Quintana; **Members Absent:** Celina Gutierrez, Nichole Crockrom.

The meeting commenced at 2:06 p.m.

I. Approval of Meeting Notes: The March 16, 2022 Summary Meeting Notes were unanimously approved after a motion from Marcus Wilson, seconded by Jeanette Rodriguez. Carolina Santillan replaced Jennifer Merchant as a classified rep because Jennifer Merchant was appointed to a management position at the College. Members introduced themselves.

II.A Planning Updates: Co-chair Daniel Berumen stated there has been discussion on how the College should offer classes. Daniel stated that the FC OIE (Office of Institutional Effectiveness), District-level OIE and Cypress OIE are working with third-party vendor who will gather data from students and employees with regard to different modalities and that we should have more information on this project by the end of the term. Jeanette stated that both the Faculty Senate and CSEA (California School Employee Association – Classified Professionals) would like a survey. These questions will be relevant to us and how we function. Step 1 would be the survey, and Step 2 would be the review and follow-ups, which would be in the form of focus groups and interviews. The reports will be broken down by different student groups. One goal is that if we are planning the class schedule, you can refer to the report for input. For example, the data collected would identify what students want be it a lab or large class. Marcus asked if we would have data for Fall planning and Daniel responded that we would not as schedule planning is mostly complete.

Institutional Integrity Committee (IIC) is finishing the current program review analysis. OIE met with Student Services to update their form before they write their self-studies next year.

III. Preparation for Return to Campus in Fall 2022: Marcus asked if the campus has adequate parking for staff/faculty once parking was replaced with the M&O Plant/Chiller and new IB Humanities buildings. Rod replied yes, the lost parking spaces were reallocated in front of the 1700 building Field House as marked in the spaces on the south side. A student asked Marcus if

free-parking would be granted in the fall. Rod stated the discussion is still taking place because it has to be a “district-wide policy”. Rod stated there will be no parking fee charged to students for the summer 2022 term. Rod stated he made a recommendation not to charge students a parking fee for the Fall 2022 term. Rod also stated that our campus parking fees are \$20 less than the state level, and this income subsidizes campus safety services. If we increase the parking fee, both Cypress and NOCE will have to be on board.

Rod announced that HEERF funding has been extended to June 2023. As a result, Fullerton College will continue free meals to students in summer and fall 2022. Jeanette stated there is a lack of faculty input on the planning side and information gets shared after the fact, and this is not an equal partnership. Jeanette asked if it would be helpful if the PBSC would be a dual reporting committee. Jeanette expressed that how we obtain information needs to be discussed. Planning is a fundamental part and Jeanette asked how we can strengthen our role. Rod does not recommend the PBSC be a dual reporting committee. Jeanette expressed that when the campus was planning for face-to-face instruction during COVID and pulled back, she stated this conversation took place at PAC and not at PBSC. Rod stated that PAC members representing constituent groups should report out to their groups on what is being discussed.

Rod stated that program review funding is currently being discussed, but any discussions about on-going funds are not discussed at PBSC. Jeanette asked where and how are decisions made. A member inquired as to how food decisions and contents of vending machines are made. Marcus stated the campus is fairly closed for spring, and he wants to know if the fall term will have 1) The same level of instructor support as prior to COVID. He said the adjunct did not have help the first week of spring classes. 2) Marcus expressed that during spring term, the campus has not offered normal evening support services, such as no ACT support in the evening. 3) Marcus stated the Skill Center does not offer make-up tests. 4) Marcus asked if the campus will restore same level of support for faculty pre COVID as it is yet to be restored. 5) Marcus stated faculty are not able to access Zoom from the Demo Station because it is not loaded. Jeanette asked if the campus can support dual broadcast for face-to-face classes where if students are sick and unable to attend class, they can attend class by joining via Zoom. Elaine said the District is having conversations to discuss technology in the face-to-face classes via Zoom. Rod stated we relied on campus communication when decisions were made and should have had conversations at Faculty Senate and Deans’ Council. Rod said he would discuss the ACT after-hour services with Khaoi. Rod stated he is planning to return the mailroom services to pre-COVID.

IV. Budget Update: Rod stated the Governor’s May Revise comes out in May and we will see any modifications from Jan 2022. Rod shared on his screen a list of proposed Scheduled Maintenance Projects totaling \$6,399,949 that he will present at the next CBF meeting. Fullerton College received \$6M from the state. Rod stated that he hopes to receive \$3-4M in Scheduled Maintenance funding from the state in 2022-23. Rod stated the College will also receive \$1M in Instruction Equipment (IE) funding to be allocated to program requests.

Bond Fund Update: The Humanities Instructional Building is completed. Due to inflation, the cost of the Chapman Newell / M&O building project is higher than expected so the College is

having discussions with the Design/Build builder BNB to bring in-line with estimated cost. The new Performing Arts (formerly 1100/1300) will be constructed at the site of the Sculpture Garden and due to inflation is significantly over budget by \$40-50M so we need to get approval from the state to move forward. The State is providing \$42M in funding for the new Performing Arts Building. Since the seismic upgrades for the 300/500 Renovation Project were above the original project cost, the State allowed the project to be recoupled to renovate only the 300 Building. A new FPP is being submitted to the State to fast track the project in order to receive State funding. The new estimated cost for a full seismic upgrade is \$36M. The State approved the project and we are receiving double the amount. The FPP for Horticulture/STEM to replace that area is no longer being paid from bond funds.

Marcus stated that the United Faculty contract is expected to be approved at the Board Meeting.

With the new RAM Resource Allocation Model, the campus receives the funding they generate and anything above is kept District-wide and one needs to request funding at CBF and DCC to receive those funds.

V. Other/General Discussion: None.

Meeting adjourned at 3:18 pm
Meeting Notes taken by Melisa McLellan
Next Meeting: April 20, 2022