



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes from ZOOM Meeting

February 2, 2022

APPROVED March 16, 2022

Members Present: **Co-Chairs:** Rod Garcia, Daniel Berumen; **Management Reps:** Carlos Ayon, Malmi Vitharanage; **Faculty Reps:** Jeanette Rodriguez, Marcus Wilson; **Classified Reps:** Nichole Crockrom, Jennifer Merchant; **Student Reps:** Clarice Hamby; **Resource Members:** Vivian Gaytan, Melisa McLellan. **Members Absent:** Judith Quintana.

The meeting commenced at 2:00 p.m.

Introduction of New Member: Rod welcomed Jeanette Rodriguez, Faculty Senate President-Elect, who replaced Kim Orlijan, Interim Dean of Humanities Division.

I. Approval of Meeting Notes: The November 17, 2022 Summary Meeting Notes were unanimously approved after a motion from Marcus Wilson, seconded by Jeanette Rodriguez.

II. Planning Update: Co-chair Daniel Berumen reported that the Program Review Committee started their review of the Instructional Self-Studies submitted last fall. Three groups including: 1) Program Review Committee, 2) Student Success Teams, and 3) Institutional Integrity Committee (IIC), will review the self-studies and focus on areas of student needs to support the student success process and how the form is built to review institutional standards and ISLOs/SLOs. Currently, 90% are reviewed and Daniel and George Bonnard are using E-Lumen to get data-friendly information to better analyze SLOs in Tableau.

Secondly, the Institutional Integrity Committee is reviewing the Mission Statement to add antiracist language, and then plan to get the voice of all campus constituent groups. The committee plans to schedule an open forum in Fall 2022.

Marcus Wilson expressed concerns over the lack of planning in the last minute switch from in-person to online classes and stated many felt a decision should have been decided sooner. The switch resulted in issues for students (Marcus provided examples). Marcus believes this committee should inform leadership of these concerns that caused serious adverse effects to students. Jeanette Rodriguez also expressed her concern with the timing as “we” all saw it coming, but from faculty perspective, they were not taken into consideration. Rod replied with regard to the available ACT services, computer labs and equipment for students. Daniel stated a student survey was conducted in October/Fall 2021 when we were already down by 14% enrollment. Survey results for in-person classes was 50/50. The January shift trended mostly on-line, but there were mixed results. Spring enrollment is 16,000 versus 22,000, so we are

missing the voice of 6,000 students. Students were left out of the decision, and it was discussed that we need to focus more on students and prioritize needs of those who learn better in person. ACCJC puts a cap on the number of Distance Ed classes and that will change moving forward as flexibility is always good.

From October 2021 survey, students were asked their preference for Spring 2022 and responses were: 49.5% preferred on-line only, 46% at least one class in person, and 4.5% had no preference. The survey was conducted before we knew about the Omnicom variant.

III A. Budget Update – 2022-23 Governor’s Proposed Budget Update: Co-chair Garcia stated the 2022-23 Governor’s Proposed Budget Update was released in January 2022, and after the lobbying is concluded, the Governor’s May Revise will be released in May, 2022. Rod screen-shared the Joint Analysis of the Governor’s January Budget dated January 10, 2022 (members were emailed a copy) and highlighted key points of interest. We have been in hold harmless since 2019 and funded at 2017-18 numbers. The District is being paid two portions because we also borrowed funds. Hold harmless is expected to end in 2024-25. While temporary allowances under COVID-19 will expire at the end of 2021-22, the 2021 Budget Act extended the SCFF existing minimum revenue (hold harmless) provision by one year, through 2024-25. Under this provision, districts will earn at least their 2017-18 total computational revenue, adjusted by COLA each year, if applicable. The proposed COLA is 5.33%. Due to hold harmless, our District received over \$100M that we did not earn. They added hold harmless because many districts would be crippled due to the new SCFF funding formula (Student Centered Funding Formula).

The budget includes an augment for part-time faculty health program and P/T faculty can submit a form for health benefits. Also, this is the first time the State gave deferred maintenance funds in 8 years; we received \$6M. For the past 8 years our campus funded deferred maintenance from carryover funding. ACT has been modernizing technology, however, the system got hit with Cyber Security breach. We were able to recover and respond quickly, however Cypress was not as lucky. The breach was through the virtual labs for students where exclusive software was housed for their use. AB19 funding decreased, and this funds the Promise Program. Revenue is driven by head count and as the system declines, so does students.

There is a surplus in the state and the governor is pro-education so we will not see funding going away. Daniel – If we are in hold harmless to mitigate possible loss due to SCFF (70-20-10), then are we in the SCFF world? Rod replied that not every district receives hold harmless and some are growing, so we need to keep looking at the numbers. If we decline in FTES, our hold harmless will grow, and we need to view it as one-time funds. Hold harmless needs to be identified in our resource allocation model and added to our budget.

III.B Facilities Update: Our Campus Capital Projects team recently revamped the Campus Project website listing current and proposed projects. The new Instructional Building 2400 is waiting for delivery of some minor equipment and awaiting final DSA sign-off. Classes are taking place in the building and the division office is operational. The Central Plant expansion

project to cool the new building and upgrade capacity is completed. Because the DSA did not allow us to decouple the 300/500 Building Renovation, we submitted an FPP to fast track funding just for the 300 building. We hope to have a response by February 22, 2022. The 300 building is closed and all occupants and services have been moved to other areas on campus. The turf at Sherbeck Field has been replaced and Rod shared a video of the new field. The College plans to add the seating/bleachers, lights, and a sound system beginning in Nov. 2022. Future projects include the Maintenance & Operations (M&O) Building, Chapman Newell Building, and Music/Drama (Performing Arts) Building. These are not all bond projects. The sewer line project and new greenhouse is completed.

As for the new parking structure, that project has been put on hold. Due to COVID and escalating construction costs, we are not planning to build at this time. Also, we recently purchased one off-site parking lot and hope to complete the purchase of a second adjacent parking lot, but we are in litigation. Due to the increase in demand for on-line courses, we may not need to build a new parking lot.

We have completed the installation of 50 additional EV Charging units and have applied for another grant to add even more units around campus. It is currently free to charge your vehicle, but the vehicle must have a valid parking permit displayed.

Carlos asked how many building projects are bond projects. Rod replied that all our bond projects were completed under budget, unlike Cypress. As a result, we will build the Chapman Newell/M&O, Welcome Center, and Performing Arts buildings with remaining bond funds and through our partnership with the State, we will receive additional funding for state-approved projects.

IV. Other/General Discussion: None.

Meeting adjourned at 3:00 pm
Meeting Notes taken by Melisa McLellan
Next Meeting: February 16, 2022