



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes May 20, 2015

APPROVED September 2, 2015

Members Present: **Co-chair:** Carlos Ayon; **Management Reps:** Greg Ryan, Dan Willoughby; **Faculty Rep:** Samuel Foster; **Classified Rep:** Bev Pipkin; **Student Rep:** Chris Lim.

Members Absent: **Co-chair:** Richard Storti; **Faculty Rep:** Pete Snyder; **Classified Rep:** Chrystal Van Beynen; **Student Rep:** Man Nguyen.

Resource Members Present: Terry Cox, Cyndi Grein, and Melisa Hunt.

Guest: Emma Hangué (Office of Institutional Research and Planning).

The meeting commenced at 2:05 p.m.

I. Approval of Summary Meeting Notes: The April 15, 2015 Summary Meeting Notes were approved.

II. Planning Update: Carlos reported that the 2015-2016 Integrated Planning Manual, which includes the revised Fullerton College Campus-wide Planning Process diagram dated May 2015, was approved by the President's Advisory Council (PAC) at their meeting on May 13, 2015. The Planning Process diagram was distributed to the PBSC members.

He also reported that the Strategic Plan updates went out and were discussed at the PAC meeting on April 22, 2015. PAC made a recommendation to change the 2015-17 Strategic Plan by revising Goal 1 and adding an Objective to Goal 1 and Goal 2. Carlos reported that the Council of Chairs met to discuss what they accomplished this year and their plans for the next academic year. A Planning Symposium will be convened in Fall 2015 to discuss integrating Student Equity, SSSP, and Basic Skills.

III.a. Budget Update – PAC Recommendation: At the last PBSC meeting on April 15, the members unanimously approved the funding request from the Physical Education Division to purchase a long-bed utility cart not to exceed \$12,000. It was endorsed by PAC at their April 22, 2015 meeting and accepted by President Vurdien on May 13, 2015.

III.b. Budget Update: With Richard absent from today's meeting, Carlos distributed the Community College League of California's (CCLC) May Revise as of May 14, 2015 to the members and guest. Carlos discussed the changes from the proposed 2015-16 budget in January to the proposed 2015-16 May Revise specifically pertaining to the \$75,000 for full-time faculty, the COLA and apportionment.

IV. Bond Update: There was discussion regarding the email requesting individuals to serve on the Citizens' Oversight Committee for the recently passed bond Measure J. Meetings are held quarterly.

V. Instructional Equipment/Scheduled Maintenance: No report.

VI. Program Review Update: Carlos reported that the Program Review Committee (PRC) presented the 2014-15 Instructional Program Review Report to PAC at their meeting on April 22, 2015, and PAC accepted the report. The Program Review Resource Funding Requests will be reviewed by the PBSC in the Fall 2015. The Non-Instructional Program Review Cycle will begin in the Fall 2015. Program Review is a 3-year cycle and the college will look at changing our goals during the “review cycle”. Carlos stated that the goal is to align the Strategic Plan and Program Review timelines. The Non-Instructional Program Review Cycle will be due in November 2015 and the PRC will meet and review the reports in December 2015. The PBSC will receive the Non-Instructional Resource Funding Requests in the Spring 2016.

VII. Other/General Discussion: Associated Student (A.S.) Chris Lim reported that the incoming A.S. President Thor Roe is considering requesting a loan where the monies would be used to fund more events and to promote campus life and A.S. awareness.

Meeting adjourned at 2:30 p.m.

Meeting Notes were taken and typed by Melisa Hunt.

Next Meeting: September 2, 2015.