



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes February 3, 2016

APPROVED February 17, 2016

Members Present: Co-Chairs: Richard Storti, Carlos Ayon; **Management Reps:** Cyndi Grein, Rich Hartmann; **Faculty Reps:** Sam Foster, Pete Snyder; **Classified Reps:** Bev Pipkin and Alternate Summer Marquardt; **Student Reps:** Adam Ascencio, Niko Diehr; **Resource Members:** Terry Cox and Melisa Hunt; **Members Absent:** Alternate Taylor Gaetje and Tracy Thackrah; **Guest:** Doug Eisner.

The meeting commenced at 2:04 p.m.

I. Approval of Summary Meeting Notes: The December 2, 2015 Summary Meeting Notes were unanimously approved.

II.A. Planning Update – Institutional Effectiveness Partnership Initiative (IEPI): This being the third year or “Planning Cycle” of the Program Review Cycle, the Office of Institutional Research and Planning is hosting a Planning Symposium open to faculty, staff, and managers on May 6, 2016 from 9 a.m. to 12 p.m. in the large conference rooms 224-228.

Co-chair Ayon distributed a handout titled “Course Retention and Success Rates 2014-2015” listing the course retention and success rate percentages and enrollments by department. The state has a set of goals for several indicators and the College needs to develop a strategy to compare our scores and identify the indicators that the College agrees to improve upon, such as program completion, transfer ready, remedial program, CTE rate, and course completion. Our lowest score was in course completion.

The College scored high in remedial and program completion, so the PBSC may decide to focus on enrollments and areas where we have gains. We have had success with offering students “boot camps” in chemistry and biology with results that indicate students enrolled in boot camps are less likely to fail. The Humanities Division began a new “accelerated program”, but the results are not yet available. Math is challenging, and to obtain a 70% success rate is unrealistic. An English and math theory was presented that when college students are told they can ask for help, they do, and they succeed, but they must be persistent and overcome the hurdle of having the attitude that college students don’t ask for help. The campus offers assistance to students in the Writing and Tutoring Centers and Math Labs. The College has set a goal to increase the achievement gap by 2%. This goal needs to be communicated to Staff Development so they can identify training and workshops to increase student success. Hiring quality faculty can have an impact on student success and a proposal was presented to the Board last semester regarding the importance of “attracting top faculty” to help achieve this

goal. The final scorecard data will be available in March. The committee discussed whether there was a correlation between full-time faculty and success rates.

The PBSC can use the handout as support to identify departments that need funding. The PBSC needs to set 1-year and 5-year goals for PAC by determining what impact can we have and identify where we should focus our efforts. In Program Review, the Deans developed short- and long-term goals and the PBSC and PAC should look at these to set our overall College goals. Co-chair Ayon will look at a 2% increase as a goal to be discussed at our next meeting on February 17. For some departments, 2% may not be realistic. The PBSC can also recommend to direct resources to help divisions achieve their goals.

III. Budget Update: Richard reported that Instructional Equipment funded new computers. The EV Charging Stations recommended by this committee were installed and are open for use as of last week. They are located between the 4-story parking structure and Campus Safety and are very visible.

Sustainability: Now that the EV Charging Stations are installed, the next step is to either expand or look at solar panels to supply energy so that we can be off the grid. The estimated initial cost of \$100,000 may be less if we partner with a vendor to install the panels for free in exchange to have their name on the product (free advertising).

Last year, the District received \$1.8M in equity funding from the state, of which \$931,000 was allocated to Fullerton College. Since SCE didn't spend their entire allocation, the unspent amount of \$215,715 will be allocated to Fullerton College and Cypress College based on FTES (Fullerton College: \$132,311 and Cypress College: \$83,404).

In January, the Governor released the proposed budget for next year. It's a healthy budget, but the COLA came in below expectations at .4%. We look forward to the "May Revise" and the final budget to be released in June. There were no huge increases in the General Fund, but there was an increase in scheduled maintenance/Instructional Equipment.

IV. Deans' Proposal – Funding Non-instructional Program Review Approved Items: Per Dean Hartmann, not all Program Review funding requests submitted by the campus divisions were considered for IE funding because they were misidentified in that the title did not correctly describe items related to equipment for instructional purposes. The Deans met to discuss, review and prioritize the requests and submitted their updated lists. Co-chair Storti stated that the College has IE funding available up to \$200,000. Dean Hartmann made a motion to propose that the PBSC approve additional funding to support the misidentified requests by department as listed below up to \$200,000:

Chemistry:	\$54,960
Earth Sciences:	\$49,700
Music:	\$20,000
Theatre Arts:	\$50,000
Physical Education:	<u>\$10,000</u>
Total	<u>\$184,660</u>

The motion was seconded and unanimously approved by the PBSC. Co-chair Storti will present the recommendation to PAC at their next meeting on February 10, 2016.

V. Other/General Discussion: Dean Hartmann stated that faculty want to do outreach, research teaching innovations, and provide supplemental instruction as included in their program reviews and endorsed by the Program Review Committee, and they are requesting that the PBSC consider funding the \$2.5M total. Co-chair Storti appreciates the work spent on identifying these requests and suggested the deans prioritize the needs and identify the Deans' top 10 or 2 and provide a timeframe (from PR short and long-term goals) in an equitable and collective request. Richard is not aware of a funding source, but the identified money should be as transparent as possible. Student Diehr was in support of this request.

Meeting adjourned at 3:50 p.m.

Meeting Notes were taken and typed by Melisa Hunt.

Next Meeting: February 17, 2016