



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes February 17, 2016

APPROVED March 2, 2016

Members Present: Co-Chairs: Richard Storti, Carlos Ayon; **Management Reps:** Cyndi Grein, Rich Hartmann; **Faculty Reps:** Sam Foster, Pete Snyder; **Classified Reps:** Bev Pipkin, Alternate Summer Marquardt; **Student Reps:** Niko Diehr; **Resource Members:** Terry Cox and Melisa Hunt; **Members Absent:** Tracy Thackrah, Adam Ascencio, and A.S. Alternate Taylor Gaetje.

The meeting commenced at 2:04 p.m.

I. Approval of Summary Meeting Notes: The February 3, 2016 Summary Meeting Notes were unanimously approved.

II. Planning Update: An invitation to the Fullerton College Planning Symposium open to the campus community on Friday, May 6, 2016 from 9 a.m. to 12 p.m. in conference rooms 224-226 was advertised in the February 16, 2016 President's Weekly along with a link to the event flyer. Equal representation from all constituency groups is being requested. Registration details will be made available shortly. The Office of Institutional Research and Planning (OIRP) is seeking input from participants to be used in the decision-making process.

IEPI (Institutional Effectiveness Partnership Initiative): Per an email from the State related to IEPI goal-setting, colleges are now required to: 1) Submit 1-year and 6-year goals, 2) Specify a student achievement from either an under-achieved or basic skills student, and 3) Utilize the "optional space" at the bottom of the form to provide a narrative describing our own goal.

III. Budget Update: Richard reported that there is no new financial information to share related to the budget.

Sustainability: Sustainability is a new topic for our District, and the District recently hired a consulting firm, Innovation Workshop (IW), to develop sustainability plans for each campus including where they are now and where will they be in the next few years to reduce the carbon footprint. Fullerton College has scheduled discussion groups on February 22, 2016, with the IW consultants and participants from each of the campus constituency groups (managers, faculty, classified, confidential, and students) followed by a campus tour. IW will provide us with a report describing any issues they have identified, and areas on campus with opportunities for improvement.

Security: A security consultant was hired by the District and spent a day touring our campus to identify high-risk areas where we can improve our campus security and provide guidance in the

event of an active shooter. The consultant will provide a report within the next two months. Discussions have taken place regarding the option to have an “armed presence” on campus contracted with the Fullerton Police Department or serviced by security guards. Many colleges have decided to have an armed presence, and if we decide to, we would assure that the officers are properly trained to respond to campus situations and environment. There have also been discussions regarding the installation of security cameras on campus. The District’s Surveillance Policy needs to be reviewed and updated to meet current needs.

PBSC Recommendations: The PBSC’s recommendation to “Provide Funding up to \$200,000 for Misidentified Instructional Equipment Program Review Funding Requests” was presented to and approved by PAC on February 10, 2016. The item is currently under consideration by Interim President Schulz.

The PBSC’s recommendation to “Allocate Ongoing Source of Funding for Computer and Equipment Replacements” (reserve in the amount of \$1.5 million for computer items and M&O fleet to be replenished each year from general funds with source of initial reserve is one-time mandated funding) was approved by PAC on February 10, 2016, and is currently under consideration by Interim President Schulz.

IV. Other/General Discussion: Per Dean Hartmann, there is no news on the updated list of requested “misidentified” IE items to be funded (up to \$200,000) and note that this item is currently under consideration by Interim President Schulz. Per Co-chair Ayon, one of the key goals of the May 2016 Planning Symposium is to get classified staff and students involved in the planning and goal-setting process. Before the registration confirmation emails are sent, the OIRP wants to assure equal representation from all campus constituency groups. The target participation goal is 80 people.

Meeting adjourned at 2:38 p.m.

Meeting Notes were taken and typed by Melisa Hunt.

Next Meeting: March 2, 2016