



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes November 5, 2014

APPROVED December 3, 2014

Members Present: Co-chairs: Carlos Ayon, Richard Storti; **Management Reps:** Dan Willoughby; **Faculty Reps:** Samuel Foster; **Classified Reps:** Bev Pipkin; **Student Reps:** Chang Oh.

Members Absent: Management Reps: Greg Ryan; **Faculty Reps:** Pete Snyder; **Classified Reps:** Chrystal Van Beynen; **Student Reps:** Sami Faqih.

Resource Members Present: Terry Cox, Cyndi Grein, and Melisa Hunt.

The meeting commenced at 2:03 p.m.

I. Approval of Summary Meeting Notes: Since a quorum was not reached, approval of the October 15, 2014 Meeting Notes was tabled for the next meeting.

II & III. Planning Process Flowchart and Update: The Office of Institutional Research and Planning has been involved in updating the documentation of the planning process at Fullerton College. Carlos distributed the current Integrated Planning Model from the Fullerton College Integrated Planning Manual dated February 2014 and the Fullerton College Planning Process Chart (Draft) dated February 23, 2012. The Planning Model offers a simplified flow of the planning process at Fullerton College and his intention is to keep that model as is. As for the Planning Process Chart, the goal is to update this chart to illustrate the decision-making processes using feedback obtained through his research. Carlos distributed two flowcharts he developed to document the planning and decision-making processes at Fullerton College. The committee members reviewed the charts and provided valuable feedback for consideration. Carlos' next step is to present the flowcharts to the Deans and PAC for review, refine the flowcharts, and bring them back to the PBSC for review at a future meeting.

IV. Budget Update: Richard provided an update on the election held on 11/4/14 which included the District's Measure J. As of the time of the report, about 111,000 votes have been counted with 54.4% voting in favor of the measure (which requires 55% to pass). It was reported that ballots are still being counted so there is a chance that the measure can pass. An update will be provided by the Administration by Friday, November 7. Fullerton Joint Union High School District and Anaheim Union High School District both had bond measures that passed. Districts with bond measures that did not pass include Orange Unified High School District, Santa Barbara Community College and Napa Valley Community College.

Richard reported that Fullerton College is carefully managing the use of our Scheduled Maintenance funds to complete many projects. We have the necessary funding to complete the new M&O Building and are currently in the process of having an EIR (Environmental Impact Report) study completed. Dan inquired as to the status of the portables used for swing space located on Chapman Avenue just south of the pool because the community was told that these temporary buildings would be removed

once construction was completed. Richard reported that if the bond does not pass, the College will need to remove the temporary classrooms which are intended to be used for swing space.

In other news related to the election, it was reported that the State's Water Bond and Rainy Day Fund both passed. At the National level, the Republicans gained control of the U.S. Senate and gained seats in the U.S. House to have control over the U.S. Congress, and this could have implications for education.

Richard reported that he has been closely monitoring the Fullerton College General Fund and our spending for the first three months of this fiscal year is at 23%, compared to 22% last year.

V. Other/General Discussion: The committee decided to cancel the next scheduled meeting.

It was reported that the allocations of Instructional Equipment funds earmarked for Program Review identified needs are in the process of being completed. Richard reported that the College recently replaced classroom projectors that are 30% more energy efficient, which saves on power and supports a green environment.

Meeting adjourned at 3:32 p.m.

Meeting Notes were taken and typed by Melisa Hunt.

Next Meeting: December 3, 2014.