



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes October 21, 2015

APPROVED November 18, 2015

Members Present: Co-chairs: Richard Storti, Carlos Ayon; **Management Reps:** Rich Hartmann; **Faculty Reps:** Samuel Foster, Pete Snyder; **Classified Reps:** Bev Pipkin; **Student Reps:** Adam Ascencio, Niko Diehr, and Alternate Taylor Gaetje.

Members Absent: Management Reps: Cyndi Grein; **Classified Reps:** Tracy Thackrah.

Resource Members Present: Terry Cox, Melisa Hunt.

Guests: Faculty Member Doug Eisner.

The meeting commenced at 2:03 p.m.

I. Approval of Summary Meeting Notes: The October 7, 2015 Summary Meeting Notes were unanimously approved as amended.

II. Planning Update: Co-chair Ayon reported that the Fullerton College 2015-2017 Strategic Plan was sent to campus constituent groups and the feedback will be discussed for acceptance at the next PAC meeting on October 28, 2015. At the last PAC meeting on October 14, 2015, the Mission, Vision, and Guidelines were requested to be reviewed by the constituency groups and feedback will be discussed at a Spring 2016 PAC meeting. At the October 14, 2015 PAC meeting, PAC and Interim President Schulz accepted the PBSC's recommendation for IEPI goal setting and planning to originate through the PBSC.

II.A. Scorecard/IEPI Presentation: Carlos Ayon, Director of Institutional Research and Planning distributed a handout on the College's framework of indicators, their definitions, and statistical data tracked by Fullerton College from 2009 to 2014. He also gave a presentation on the evolution of scorecard data, its uses both historically and currently, and he identified areas for improvement where data analysis is limited due to insufficient data or a lack of captured data to conduct the analysis. Currently, the College does not have a method of capturing data related to why a student left (for example, for a medical reason, family home-life, got a job, attained skills and got a related job). Faculty Senate is evaluating a drop survey at the class level to track the reasons for the drop rate. As the PBSC considers setting goals using scorecard statistics by ethnicity, gender, etc., we should benchmark ourselves to other top-performing colleges with similar socioeconomic areas because we also want to be at the top. The PBSC requested data on colleges in the ARCC Peer Group and this will be provided at the next meeting.

III. Budget Update: It was reported that the first open forum to discuss the proposed Facilities Master Plan (FMP) was held on October 20, 2015 from 1-2:30 p.m. in Room 224 for internal stakeholders and tonight is the second open forum for which the campus and community is invited is scheduled for 6:00 – 8:00 p.m. on October 21, 2015 in Room 224. The campus architectural firm, the DLR Group will again present the proposed FMP and gather useful information from both internal and external stakeholders to help guide us in the overall planning process as it relates to the Measure J bond projects.

At the last PAC meeting on October 14, 2015, PAC accepted the PBSC's four recommendations as follows, and Interim President Schulz will make a final decision on acceptance at the next PAC meeting on October 28:

1. PBSC Recommendation to purchase Modular Classrooms (Buildings 1955-1960) for \$129,495.15 – unanimously approved by PBSC on October 7, 2015.
2. PBSC Recommendation to provide funding for Instructional Equipment identified through Program Review in the amount of \$717,760 (Funding Sources: \$505,000 from previously approved instructional equipment funding and \$212,760 from carryover) – unanimously approved by PBSC on October 7, 2015.
3. PBSC Recommendation to allocate \$40,000 of carryover funds for the installation of 3 EV Charging Stations – unanimously approved by PBSC on October 7, 2015.
4. PBSC Recommendation that EV Charging should be provided free to users – received 4 votes in favor and 2 abstained votes at PBSC on October 7, 2015.

The PBSC will determine the allocation of \$2.5M in one-time funds, which Richard proposed the PBSC recommend to 1) Establish a fund to cover Faculty and Staff Technology Replacement of computers and 2) Fleet Replacement. Richard has requested information from ACT to obtain detailed information on the amount of funds needed for any peak year so that we can carve out necessary monies for technology replacement. Director of Facilities Larry Lara estimated that \$800,000 in one-time monies is required this year to replace the aging fleet vehicles (used by both Facilities staff and vans used for student field trips) in order to catch up as the college has not allocated monies in this area in the recent past. It is also recommended that \$300,000 be allocated each year thereafter. Mr. Lara provided Richard with an aging list ranked by priority.

IV. Instructional Equipment/Scheduled Maintenance: No report.

V. Program Review Funding Requests: No report.

VI. Prior Program Review Recommendation: Bev Pipkin distributed a handout outlining the \$79,370.00 in Program Review Resource Request Funds that were awarded to the Technology and Engineering Division Office for use by the Administration of Justice Department. Bev recommends that it would be prudent for the PBSC to consider delaying the allocation due to the announcement that the Fullerton College Police Academy lost its POST certification. Richard stated that the college is not canceling the classes and the resources may still be needed. Classes will continue and we're not giving up on the program. Sam stated that if we delay funding, we will send a message to students that we've given up; however, there is merit that we need to make a change due to recent events. It was decided that Dean Ken Starkman will be requested to re-evaluate if the items requested through program review are still valid.

VII. Other/General Discussion: None.

Meeting adjourned at 3:07 p.m.

Meeting Notes were taken and typed by Melisa Hunt.

Next Meeting: November 4, 2015.