PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes
February 19, 2014

Approved March 5, 2014

Members Present: Co-chairs: Richard Storti; Management Reps: Greg Ryan; Faculty Reps: Samuel Foster, Rolando Sanabria; Classified Reps: Bev Pipkin, Chrystal Van Beynen, and Student Reps: Jose Solano, Alex Trigueros.

Members Absent: Jamail Carter, and Dan Tesar.


The meeting commenced at 2:06 pm.

1. Approval of Summary Meeting Notes: The meeting notes from the February 5, 2014 meeting were approved with a change reflected under Item #4.

2. Program Review Resource Funding Allocation: At the last PBSC meeting, it was stated that PAC had requested additional information for the FY 12-13 Non-instructional Resource Requests #3 and #4:
   - Item 3: Systems Technology Services Department - for SharePoint 2010 Training at $10,000.
   - Item 4: Systems Technology Services Department - for professional services to create a FC theme for SharePoint at $10,000.

Richard shared the additional information at the last PAC meeting on February 12, 2014, and PAC approved funding $20,000 for Item #3 and #4 noted above.

The available balance of program review funding was discussed. Of the original allocation of $100,000, $46,550 was noted as being available to allocate.

The PBSC members reviewed the unfunded resource requests for a second time and identified several resources to be considered for funding. The PBSC voting members discussed the requests and voted to recommend that the following Items #19, 28, 34 and 37 be approved for funding by PAC at their next meeting on February 26, 2014:

<table>
<thead>
<tr>
<th>PBSC Rec #</th>
<th>Div./Dept.</th>
<th>Type of Request</th>
<th>Amount of Request</th>
<th>Description of Resource Request</th>
<th>PBSC Vote Recap</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative &amp; Operational Services Recommendations:</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Instructional Technology Services</td>
<td>Equipment (partial funding of request)</td>
<td>30,550.00</td>
<td>New classroom projectors (35) to replace old ones.</td>
<td>7</td>
</tr>
<tr>
<td>28</td>
<td>Staff Development Office</td>
<td>Computer Software</td>
<td>6,000.00</td>
<td>Upgrade TEC computer lab with updated software.</td>
<td>7</td>
</tr>
</tbody>
</table>
The PBSC members could not reach consensus on Items #34 and #37 as noted below, so Richard will share that information with PAC:

<table>
<thead>
<tr>
<th>PBSC Rec #</th>
<th>Div./Dept.</th>
<th>Type of Request</th>
<th>Amount of Request</th>
<th>Description of Resource Request</th>
<th>PBSC Vote Recap</th>
</tr>
</thead>
<tbody>
<tr>
<td>34</td>
<td>Student Affairs</td>
<td>Computer Software</td>
<td>$7,500.00</td>
<td>Special marketing software (ex. PhotoShop).</td>
<td>6 1</td>
</tr>
<tr>
<td>37</td>
<td>Student Affairs</td>
<td>Training</td>
<td>$2,500.00</td>
<td>For new software.</td>
<td>6 1</td>
</tr>
</tbody>
</table>

3. Institutional Research and Effectiveness Committee Survey Response: The members reviewed the revised DRAFT of the PBSC’s Response to the IREC Survey Request and revisions were noted. Richard will submit a final response letter to the Chair Diana Kyle and the Institutional Research and Effectiveness Committee based on the input from today’s meeting.

4. Budget Update: Richard shared some new budget information to the members.

5. Other/General Discussion: Richard distributed excerpts from the 2013-14 Fullerton College Integrated Planning Manual dated February 2014, including the Fullerton College Integrated Planning Model (Page 5), District Integrated Planning Model (Page 8), and Planning Calendar (Pages 33-35).

Meeting adjourned at 3:23 p.m.
Meeting Notes taken and typed by Melisa Hunt.
Next Meeting: March 5, 2014.